

Agentic AI: Adopt or Fall Behind

Win with AI, Before You Lose Without It

About the Training Course

In today’s rapidly evolving workplace, Agentic AI is no longer optional, it’s foundational. This comprehensive 2-day training course is designed for forward-thinking professionals who want to stay ahead of the curve by mastering how AI can be leveraged to automate high-level thinking tasks, streamline decision-making, and drive business performance.

If you’re not learning how to use AI, someone else is and they’ll be ahead of you.

This training course doesn’t just explain AI. It shows you how to use it, through real-life use cases and hands-on sessions that bridge theory and action. You’ll walk away not only with knowledge, but with the skills to apply it immediately in your workplace.

Course Details

 Duration 2 Days (12- 13 Nov 2026)	 In-house Participants 25 pax
 Pre-requisite This course is beginner-friendly and only require basic computer skills	 Training Mode Interactive Workshop

Methodology

-  Lecture
-  Hands-on Learning (Bring Your Own Laptop/Tablet)
-  Group Discussion / Exercises
-  Interactive Workshops

Learning Outcomes

-  Identify suitable Agentic AI use cases for business
-  Master practical AI prompting techniques
-  Implement Agentic AI-powered solutions
-  Build effective automation workflows
-  Create Agentic AI adoption roadmaps
-  Develop change management strategies

8-Module Comprehensive Curriculum

1 AI Foundations for Modern Professionals

- Generative, Agent, and Agentic AI overview
- Identify role-specific AI opportunities
- Assess AI readiness and impact

2 Mastering AI Prompting Techniques

- Prompt structure and optimization
- Context-aware strategies
- Advanced prompting practices

3 AI Tools for Office Productivity

- Automate document creation/editing
- Proof-read and refine content
- Enhance research and information flow

4 AI in Marketing & Customer Service

- Create compelling campaigns with AI
- Image/video/podcast content generation
- Personalize customer interactions

5 AI for Data Analysis & Decision Making

- Analyze complex datasets efficiently
- Generate predictive insights
- Make confident, data-driven decisions

6 Implementation Strategy & Change

- Design AI adoption roadmaps
- Manage organizational change
- Address implementation challenges

7 Hands-on AI Lab & Group Activities

- Practice real-life use cases
- Industry-specific case studies
- Collaborative solution development

8 Wrap-up & Key Takeaways

- Summarize critical concepts
- Success factors for adoption
- Reflection and next steps

Target Audience

- C-levels / Enterpernuers
- Office professionals
- Marketing / Sales executives
- Finance / HR Personnel
- Operations executives
- Customer service teams
- Consultants

Key Benefits

- Master AI prompting techniques
- Automate complex and mundane routine tasks
- Enhance productivity and efficiency
- Real-life practical applications
- Immediate implementation strategies
- Competitive advantage in workplace

2-Day Itinerary

Day 1

8:45 AM – 5:00 PM

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Registration & Welcome
Participant check-in and networking

8:45–9:00
- 

Ice Breaker & Training Objectives
Introductions, expectations, learning objectives

9:00–9:30
- 

Module 1: AI Foundations
Generative AI, AI Agents, Agentic AI; assess readiness; identify opportunities

9:30–10:30
- 

Morning Tea Break — Networking

10:30–10:45
- 

Module 2: Mastering AI Prompting
Prompt structure & optimization; context-aware; advanced practices

10:45–12:30
- 

Lunch Break — Networking lunch and discussions

12:30–1:30
- 

Module 3: AI Tools for Office Productivity
Automate docs; proof-read; create images/videos; enhance research

1:30–3:30
- 

Afternoon Tea Break — Networking

3:30–3:45
- 

Module 4: AI in Marketing & Customer Service
Create marketing strategies; personalize customer interactions

3:45–5:00
- 

Day 1 Conclusion (5.00 PM)
Recap on day 1 learning outcome

Day 2

9:00 AM – 5:00 PM

- 

Day 2 Objectives & Recap
Review Day 1 learnings, set goals, reflections

9:00–9:30
- 

Module 5: Data Analysis & Decision Making
Make data-driven decisions; analyze datasets; predictive insights

9:30–10:30
- 

Morning Tea Break — Networking

10:30–10:45
- 

Module 6: Implementation & Change Management
Design AI adoption roadmaps; address challenges; manage change

10:45–12:30
- 

Lunch Break — Networking lunch and peer discussions

12:30–1:30
- 

Module 7: Hands-on AI Lab & Group Activities
Practice use cases; collaborate on solutions; build AI toolkit

1:30–3:30
- 

Afternoon Tea Break — Networking

3:30–3:45
- 

Module 8: Key Takeaways & Summary/Conclusion
Summarize concepts; success factors; reflection & Q&A

3:45–5:00
- 

Course Completion (5:00 PM)
Certificate presentation and group photo

Important Notes

- Please arrive 15 minutes early for registration to ensure the training course can begin on time.
- All learning materials will be provided during the training course and additional reference resources will be shared after the training course.
- Participants are required to bring a laptop, tablet, or smart phone for the training.

Meet the Facilitators

Learn from industry experts with extensive experience in AI, digital transformation, finance, and business operations



Ts. Au Soon Yong

HRDC Accredited Trainer • Professional Technologist (Ts.) • Chartered Accountant

Ts. Au Soon Yong is an experienced technology, finance, and business professional with a strong background in multinational corporations and consulting. He has served as Strategic Director, as well as Group COO and Executive Board Member of a leading F&B retail group with over 150 outlets, Group CFO of a listed company, and Executive Director in a Big 4 firm, bringing extensive leadership and digital transformation experience across industries. With nearly two decades of cross-functional expertise, Soon Yong has led strategic initiatives spanning digital strategy, financial management, corporate planning, and business transformation. His experience as a Strategic Director highlights his ability to align technology with organizational objectives, driving value through data analytics, intelligent automation, and process re-engineering. He is recognized for bridging business strategy with technology implementation, enabling organizations to harness digital innovation for sustainable growth and operational excellence.

Professional Experience

- Group COO & Executive Board Member (F&B retail, 150+ outlets)
- Head of Digital Lighthouse at KPMG Malaysia
- Head of Audit Department at KPMG Malaysia
- Group CFO of a listed company

Credentials & Certifications

- Chartered Accountant (MIA), FCCA, ASEAN CPA, CFE
- Professional Technologist (Ts.) under MBOT
- Microsoft Certified Solution Expert (Data Management & Analytics)
- HRD Corp Accredited Trainer



Daniell Dylan Toidy

HRDC Accredited Trainer • Digital Strategist & Implementor

Daniell Toidy is an IT specialist with experience in consulting, technology implementation, software development, automation, and AI. He is skilled in website and mobile application development, coding, and the practical deployment of AI solutions to address real-world business challenges. With a strong foundation in both technical execution and client-focused consulting, Daniell has successfully delivered end-to-end digital solutions, from system design and development to deployment and optimization. His expertise includes building scalable applications, automating business processes, and integrating intelligent technologies to enhance operational efficiency and user experience. Daniell is also adept at translating business requirements into effective technical solutions, enabling organizations to accelerate digital transformation and innovation across various industries.

Professional Experience

- Digital Strategy & Implementation Manager at OneCreators (holding company of Gigi Coffee)
- Software & Automation Lead at KPMG Malaysia
- Senior Software Engineer at KPMG Malaysia
- Information Technology Executive at KPMG Malaysia

Credentials & Certifications

- Bachelor's in Computer Science (KDU University College)
- HRD Corp Accredited Trainer
- ChatGPT & Its Practical Use Cases (Skillsoft)
- ISACA Cybersecurity Fundamentals Certificate

About LEVELUP PRO ACADEMY

LEVELUP PRO ACADEMY

LEVELUP PRO ACADEMY is a leading provider of professional training and upskilling solutions, committed to empowering individuals and organizations with future-ready capabilities in AI, data analytics, digital transformation, leadership, and finance.

Our programs are designed and delivered by industry practitioners with real-world experience, ensuring practical insights and immediate application. Whether you are elevating your team's performance or future-proofing your career, LEVELUP PRO ACADEMY is your trusted partner in continuous learning and professional growth.

Why Choose Us

-  Industry-leading practitioners as trainers
-  Real-world, practical training approaches
-  HRDC-approved training programs
-  Customizable corporate training solutions
-  Continuous learning support

Our Commitment

-  Future-ready skill development
-  Immediate practical application
-  Personalized learning experiences
-  Long-term professional relationships
-  Measurable learning outcomes

Learn with LEVELUP PRO ACADEMY

Join organizations and professionals who trust LEVELUP PRO ACADEMY for learning and development. Whether you are an individual seeking advancement or a company upskilling your team, we are here to support your journey.

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Professionals Trained

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95%
Satisfaction Rate

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Tel:  +6016-209 9886

Website: www.levelup2pro.com



Scan to sign up

Training Fees & Registration

Regular Rate

RM1,750

Per participant

Early Bird (by 1 Apr 2026)

RM1,450

Save RM300

Per participant

Group Rate (Min. 4 Pax)

RM1,350

Save RM400

Per participant

100% HRDC Claimable Training Program (SBL-Khas / SBL)

Companies registered with HRDC can claim training costs under the SBL-Khas / SBL scheme.

Registration Form (please complete this form below for confirmation of the course)

Training Venue

Menara Biomed, 13, Jalan Cempaka SD 12/5, Bandar Sri Damansara, 52200 Kuala Lumpur



Training Dates

12 - 13 Nov 2026

Fee Selection

☐ Regular Rate RM1,750 ☐ Early Bird RM1,450 ☐ Group Rate RM1,350

Company Name (if applicable)

Number of Participants

Contact Name

Phone

Email

Authorization

Name

Position

Company Stamp

Registration Steps

HRDC Registration

- 1 Complete course confirmation form
- 2 Receive confirmation and HRDC details
- 3 Apply for HRDC grant in e-TRiS
- 4 Provide proof of grant submission to secure seats

Non-HRDC Registration

- 1 Complete course confirmation form
- 2 Receive confirmation and payment details
- 3 Remit payment to LEVELUP PRO ACADEMY
- 4 Receive course materials during training