

Agentic AI: Adopt or Fall Behind

Win with AI, Before You Lose Without It

LEVELUP PRO ACADEMY

Your Trusted Professional Training Service Provider



Course Introduction

In today's rapidly evolving workplace, Agentic AI is no longer optional, it's foundational. This training course is designed for forward-thinking professionals who want to stay ahead of the curve by mastering how AI can be leveraged to automate high-level thinking tasks, streamline decision-making, and drive business performance.

If you're not learning how to use AI, someone else is and they'll be ahead of you.

This program doesn't just explain AI. It shows you how to use it, through real-life use cases and hands-on sessions that bridge theory and action. You'll walk away not only with knowledge, but with the skills to apply it immediately in your work and strategy.



2 Days
Comprehensive Training



Interactive
Hands-on Sessions



100% HRDC Claimable
Certified Program



Practical
Real-life Applications

Course Overview

Empowering Professionals with AI Mastery



Target Audience

- C-levels
- Office professionals
- Marketing executives
- HR personnel
- Managers
- Customer service teams
- Sales professionals
- Consultants
- Entrepreneurs
- Operations executives



Key Benefits

- Master AI prompting techniques
- Automate complex and mundane routine tasks
- Streamline decision-making processes
- Enhance productivity and efficiency
- Real-life practical applications
- Immediate implementation strategies
- Competitive advantage in workplace
- Future-proof your career



Group size

- Maximum 25 pax



Pre-requisite

- This course is beginner-friendly and only requires basic computer skills



Course Methodology



Hands-on Learning

Interactive workshops and practical exercises



Real-life Use Cases

Industry-specific use cases and scenarios



Tool Mastery

Master essential AI tools and platforms



Implementation Ready

Ready-to-use strategies and frameworks

Don't Get Left Behind

The AI revolution is happening now. Join the leaders, don't follow the followers.

8-Module Comprehensive Curriculum

Structured Learning for Maximum Impact

1 AI Foundations for Modern Professionals

Understanding the fundamentals of Agentic AI and its transformative impact on modern workplaces

- Overview of Generative AI, AI Agent, and Agentic AI
- Identify AI opportunities in your role
- Assess AI readiness and potential impact

2 Mastering AI Prompting Techniques

Learn the art and science of effective AI communication and prompt engineering

- Master prompt structure and optimization
- Develop context-aware prompting strategies
- Practice advanced prompting techniques

3 AI Tools for Office Productivity

Discover and implement AI-powered tools that revolutionize daily office tasks and workflows

- Automate document creation and editing
- Proof-read your documents
- Enhance research and information processing

4 AI in Marketing & Customer Service

Leverage AI for enhanced customer engagement, content creation, and service delivery

- Create compelling marketing strategies with AI
- Image, videos and podcast creation with AI
- Personalize customer interactions

5 AI for Data Analysis & Decision Making

Transform raw data into actionable insights using AI-powered analytics and visualization

- Analyze complex datasets efficiently
- Generate predictive insights
- Make data-driven decisions confidently

6 AI Implementation Strategy & Change Management

Develop comprehensive strategies for successful AI integration within organizations

- Design AI adoption roadmaps
- Manage organizational change
- Address AI implementation challenges

7 Hands-on AI Lab & Group Activities

Practice real-life Use cases AI applications through collaborative exercises and practical workshops

- Work on industry-specific case studies
- Collaborate on AI solution development
- Create your own AI toolkit

8 Hands-on AI Lab & Group Activities

Reinforce essential lessons and empower participants with clear next steps for applying AI in their careers and organizations

- Summarize critical concepts and practical applications from each module
- Highlight success factors for real-world AI adoption
- Provide a reflection space for learning and growth

Day 1 Detailed Schedule

Foundation Building & Core Skills Development
7 Hours Training

Registration & Welcome

8:45 AM - 9:00 AM

Participant check-in and initial networking

Ice Breaker & Training Objectives

9:00 AM - 9:30 AM

Introduction activities, course expectations, and learning objectives overview

Module 1: AI Foundations for Modern Professionals

9:30 AM - 10:30 AM

Understanding the fundamentals of Agentic AI and its transformative impact on modern workplaces

- Overview of Generative AI, AI Agent, and Agentic AI
- Identify AI opportunities in your role
- Assess AI readiness and potential impact

Morning Tea Break

10:30 AM - 10:45 AM

Networking break with refreshments

Module 2: Mastering AI Prompting Techniques

10:45 AM - 12:30 PM

Learn the art and science of effective AI communication and prompt engineering

- Master prompt structure and optimization
- Develop context-aware prompting strategies
- Practice advanced prompting techniques

Lunch Break

12:30 PM - 1:30 PM

Networking lunch and discussions

Module 3: AI Tools for Office Productivity

1:30 PM - 3:30 PM

Discover and implement AI-powered tools that revolutionize daily office tasks and workflows

- Automate document creation and editing
- Proof-read your documents
- Enhance research and information processing

Afternoon Tea Break

3:30 PM - 3:45 PM

Networking break with refreshments

Module 4: AI in Marketing & Customer Service

3:45 PM - 5:00 PM

Leverage AI for enhanced customer engagement, content creation, and service delivery

- Create compelling marketing strategies with AI
- Image, videos and podcast creation with AI
- Personalize customer interactions

Day 1 Conclusion: 5:00 PM

Day 2 Detailed Schedule

Implementation & Strategic Planning
7 Hours Training

Registration & Welcome

8:45 AM - 9:00 AM

Day 2 check-in and welcome back session

Day 2 Objectives & Recap

9:00 AM - 9:30 AM

Review of Day 1 learnings, Day 2 goals, and participant reflections

Module 5: AI for Data Analysis & Decision Making

9:30 AM - 10:30 AM

Transform raw data into actionable insights using AI-powered analytics and visualization

- Analyze complex datasets efficiently
- Generate predictive insights
- Make data-driven decisions confidently

Morning Tea Break

10:30 AM - 10:45 AM

Networking break with refreshments

Module 6: AI Implementation & Change Management

10:45 AM - 12:30 PM

Develop comprehensive strategies for successful AI integration within organizations

- Design AI adoption roadmaps
- Manage organizational change
- Address AI implementation challenges

Lunch Break

12:30 PM - 1:30 PM

Networking lunch and peer discussions

Module 7: Hands-on AI Lab & Group Activities

1:30 PM - 3:30 PM

Practice real-life Use cases AI applications through collaborative exercises and practical workshops

- Work on industry-specific case studies
- Collaborate on AI solution development
- Create your own AI toolkit

Afternoon Tea Break

3:30 PM - 3:45 PM

Networking break with refreshments

Module 8: Key Takeaways and Summary/Conclusion

3:45 PM - 5:00 PM

Reinforce essential lessons and empower participants with clear next steps for applying AI in their careers and organizations

- Summarize critical concepts and practical applications from each module
- Highlight success factors for real-world AI adoption
- Provide a reflection space for learning and growth

Course Completion: 5:00 PM
certificate presentation and group photo



Certificate Awarded
Certificate of Completion



Alumni Network
Join our AI professionals community

Expert Trainer Profile

Learn from Industry-Leading AI Practitioner



Ts. Au Soon Yong
HRDC Certified Trainer
Professional Technologist

Ts. Au Soon Yong has 20 years of experience as a Professional Technologist, Group CFO of listed companies, Big 4 Executive Director, and Group COO managing complex operations across multiple sectors.

He has served as the Group COO of a leading F&B retail group with over 150 outlets, where he oversees end-to-end operations, finance, supply chain, technology, corporate strategy, and business planning across multiple brands.

Previously, he was the Group CFO of a listed company in both Malaysia and Singapore, and held the position of Executive Director at an international Big 4 accounting and consultancy firm, leading data-driven transformation initiatives across diverse industries.

His practical experience includes implementing enterprise-level data analytics, robotic process automation (RPA), AI, and financial systems that enhance performance, efficiency, and innovation.

He also serves as an Industry Advisory Panel (IAP) member for several universities, contributing to curriculum development in digital finance, business, and technology.

With global exposure spanning the UK, US, China, and Southeast Asia, Soon Yong is well-equipped to train professionals and organizations in digital finance, process optimization, operational leadership, and technology-led transformation.

Professional Certifications & Credentials



Professional Technologist
(Ts.) - MBOT



Microsoft MCSE
Data Management & Analytics



Certified Data Science
Specialist (CDSS)



FCCA
(UK)



Chartered Accountant
MIA Member



ASEAN CPA
Chartered Professional Accountant



CFE
Certified Fraud Examiner



Industry Advisory
Panel Member



HRDC Certified
Trainer

150+

F&B Outlets Managed

20+

Years Working Experience

10+

Years Training Experience

Investment & Registration

Time to level up your future. Invest in yourself.

Regular Rate

RM1,750

per participant

Standard Pricing

Early Bird Special

RM1,450

per participant

Save RM300!

Group Rate

RM1,350

per participant

Save RM400!
Min. 4 Participants



100% HRDC Claimable Training Program

This course is approved under the Human Resources Development Corporation (HRDC) scheme. Companies can claim back training costs through HRDC, making this investment even more valuable for your organization.



What's Included

- Comprehensive training materials
- Hands-on workshops and labs
- Professional completion certificate
- Lunch and refreshments
- Networking opportunities
- Digital resources and templates

HRDC Registration Steps

1. Complete course confirmation form
2. Receive confirmation and HRDC details
3. Apply for HRDC grant in e-TRiS
4. Provide proof of grant submission to secure seats
5. Receive course materials during the training class

Non-HRDC (Self/Company Pay) Registration Steps

1. Complete course confirmation form
2. Receive confirmation and payment details
3. Remit payment to LEVEL UP PRO ACADEMY to secure seats (refer to page 9 for bank details)
4. Receive course materials during the training class

About LEVELUP PRO ACADEMY

Your Trusted Partner in Professional Growth

LEVELUP PRO ACADEMY



info@levelup2pro.com



www.levelup2pro.com

LEVELUP PRO ACADEMY is a leading provider of professional training and upskilling solutions, committed to empowering individuals and organizations with future-ready capabilities in AI, data analytics, digital transformation, leadership, and finance.

Our programs are designed and delivered by industry practitioners with real-world experience, ensuring practical insights and immediate application. Whether you're looking to elevate your team's performance or future-proof your career, LEVELUP PRO ACADEMY is your trusted partner in continuous learning and professional growth.



Why Choose Us

- Industry-leading practitioners as trainers
- Real-world, practical training approaches
- HRDC-approved training programs
- Customizable corporate training solutions
- Continuous learning support



Our Commitment

- Future-ready skill development
- Immediate practical application
- Personalized learning experiences
- Long-term professional relationships
- Measurable learning outcomes

Learn with LEVELUP PRO ACADEMY

Join organizations and professionals worldwide who trust LEVELUP PRO ACADEMY for their learning and development needs. Whether you're an individual looking to advance your career or an organization seeking to upskill your team, we're here to support your journey.

500+

Professionals Trained

200+

Training Hours

95%

Satisfaction Rate

Don't Wait

The future of work is here, and it's agentic.
The Choice is Yours



Without AI Skills

- Watch others advance while you fall behind
- Struggle with inefficient manual processes
- Miss opportunities for innovation
- Risk becoming obsolete in your field
- Face uncertainty in career growth



With AI Mastery

- Lead the transformation in your organization
- Automate complex tasks effortlessly
- Drive innovation and efficiency
- Future-proof your career prospects
- Become an indispensable asset

Important Notes

1. As a registered employer with HRD Corp, you have the opportunity to apply for the SBL-Khas training grant through HRD Corp. This grant is fully claimable, covering 100% of the programme fees.
2. In the event that the HRD Corp claim is unsuccessful, full payment must be made at least seven (7) days prior to the scheduled training.
3. All payments must be made through bank transfer to the account of LEVELUP PRO ACADEMY Please use the following banking details:
 - Bank Name: Affin Bank Berhad
 - Account Number: 100980223823
 - Swift Code: PHBMMYKL
4. Services provided by LEVELUP PRO ACADEMY are strictly non-returnable and non-refundable. Upon registration, participants are deemed successfully enrolled in the event, and any fee paid is non-refundable.
5. Please be informed that the full fee will be charged for the cancellation of a confirmed registration. However, substitution of participant(s) from the same organization is allowed with prior written notice at least three (3) working days before the training date. Failure to provide notice will result in forfeiture of the training seat.
6. LEVELUP PRO ACADEMY reserves the right to change, postpone, or cancel the date, venue, facilitator, or content of the program. Every effort will be made to inform participants of any such changes in advance, if applicable.

Start Your AI Journey Today

Ready to Transform Your Future?

Register now for "Agentic AI: Adopt or Fall Behind"



Learn More



info@levelup2pro.com



www.levelup2pro.com

LEVELUP PRO ACADEMY

Your Trusted Professional Training Provider

Course Confirmation Form

Secure Your Spot in the AI Revolution

Agentic AI: Adopt or Fall Behind

Professional Training Program Registration

Date: 1-2 December 2025

Venue: Menara Biomed, 13, Jalan Cempaka SD 12/5,

Time: 8:45AM to 5:00PM

Bandar Sri Damansara, 52200 Kuala Lumpur.

Name : _____

Contact Number : _____

Email Address : _____

Number of Participants : _____

Company Name
(if applicable) : _____



Pricing Selection

☐

Regular Rate

RM1,750

per participant

☐

Early Bird

RM1,450

per participant

☐

Group Rate

RM1,350

per participant

Authorization

Company Stamp

Name: _____

Position: _____

Important Notes

- This course is HRDC claimable for registered companies
- Early bird rates are available until the registration deadline on 4 August 2025
- Group rates apply for minimum four (4) participants from same organization
- Participants are required to bring a laptop, tablet, or phone to the training
- Course materials, certificates and refreshments are included in the training fee